



### Disclaimer

This document is a translation of the official public notice for the admission and enrolment procedure to the Professional Master Course in "*Advanced Paediatrics and Child Health. Scienze Pediatriche Generali e Specialistiche*", drafted in Italian and issued with Decree of the Deputy n. 1050 (record n. 199724) of 27 July 2021. Such notice is the only official and legally binding version of the notice.

This document cannot be used for legal purposes and has the sole purpose to supply information in English on the content of the public notice.

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HAVING REGARD to art. 3, para. 9 of D.M. n. 270 of 22 October 2004, "Amendments to the Regulation laying down rules concerning the teaching autonomy of universities, approved by decree of the Minister of University and of Scientific and Technological Research n. 509 of 3 November 1999";

HAVING REGARD to art. 29 (Master Courses) of the University Didactic Regulations referred to in the D.R. n. 332 of 21 March 2019, (record n. 54322);

HAVING REGARD to the rules for the establishment and operation of the University Master Courses as mentioned in the D.R. n. 167 of 22 February 2011, (record n. 12875) and subsequent amendments;

HAVING REGARD to the proposal to establish the Professional Master Course in ***Advanced Paediatrics and Child Health. General and specialized paediatric sciences*** for the academic year 2021/2022, approved by the Department of Health Sciences' (DSS) Council on 17 March 2021;

HAVING REGARD to the approved resolutions of the Departments of: Experimental and Clinical Biomedical Sciences "Mario Serio" of 8 June 2021 and Neuroscience, Psychology, Drug Research and Child Health (NEUROFARBA) of 14 June 2021, contact points of some of the disciplinary scientific fields mentioned in the table of educational activities of the proposal for the establishment of the aforementioned course;

HAVING REGARD to the resolutions adopted by the Academic Senate on 23 June 2021 and by the Board of Directors on 29 June 2021;

HAVING REGARD to the Agreement between the University of Florence and the Meyer University Hospital (AOU Meyer) signed on 4 August 2020 on the provision of posts, supernumerary and at no fee, reserved for the staff of the AOU Meyer;

HAVING REGARD to the general rules of the University for the carrying out of the curricular and extra-curricular traineeships referred to in the D.R. N. 207 of 11 February 2021, (record n. 54665);

HAVING REGARD to Law n. 241 of 7 August 1990;

HAVING REGARD to the Interministerial Decree of 9 July 2009 – and attached table of equivalence between former rules degrees (DL), specialist degrees (LS) and master degrees (LM), for participation in public competitions – published in the Official Journal of 7 October 2009 n. 233;

HAVING REGARD to the Interministerial Decree of 9 July 2009 – the table of equivalence between degree codes according to D.M. n. 509/1999 and codes according to D.M. n. 270/2004, for the purpose of participation in public competitions - published in the Official Journal of 7 October 2009 n. 233, which univocally equates the degrees codes of D.M. n. 509/1999 with those of D.M. n. 270/2004;

WHEREAS, for the sole purpose of admission to the Professional Master Course, the authorizing Committee, or a Commission appointed for that purpose by the Committee, is to be regarded as a body competent to assess whether the qualification held is equivalent to those provided for access;

HAVING REGARD to D.Lgs. n. 196 of 30 June 2003, “Code on the protection of personal data laying down provisions for the adaptation of national law to Regulation (EU) No. Regulation (EC) No 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC” and the General Regulation on the Protection of Personal Data (Regulation EU 2016/679 of the European Parliament and of the Council of 27 April 2016),

## **DECREES**

### ***Article 1***

#### ***Establishment of the course***

The first level Professional Master Course in Advanced Paediatrics and Child Health is established at the University of Florence, Department of Health Sciences (DSS), for the academic year 2021/2022. ***General and Specialized Paediatric Sciences.***

The administrative unit of the Master is the Department of Health Sciences (DSS), Viale Pieraccini, 6 - 50139 Florence.

The in-person training is to be carried out in e-learning mode.

The course has a duration of 10 months (annual) starting on **8 November 2021**.

## **Article 2**

### ***Purpose of the course and professional profile***

The first level Master Course (in e-learning mode) in Advanced Paediatrics and Child Health is an advanced training course, with which doctors, paediatricians, nurses, nutritionists, dieticians, physiotherapists, etc, can acquire up-to-date professional skills on the auxological and physiological characteristics and on the main medical problems of the child, with the aim of illustrating the complex physiology of the child, its evolution, clarifying the causes of the main pathologies and defining for each one the best diagnostic and therapeutic approach.

The student who has attended and successfully completed the Professional Master Course in Advanced Paediatrics and Child Health has the cultural and experiential know-how to fully evaluate a child and manage paediatric pathologies within his or her country of origin, spreading the paediatric culture in the respective Countries. Finally, a further aim of this Master is to support training projects for surgeons, nurses, paediatricians, and other health-care professionals in Sub-Saharan African countries as well as other countries that need improved care in the paediatric sector. A further objective of the Master is to provide the necessary skills to create and activate in these countries research networks in the various fields of paediatrics. This aspect is one of the most characteristic objectives of the Master.

### **Article 3 Healthcare activities**

The training activities of the course are:

<b>Subject</b>	<b>Academic discipline</b>	<b>CFU</b>
<b>Module 1: Clinical Paediatrics</b>		<b>29</b>
General Auxology	MED/38	3
Medical Genetics	MED/03	3
Human Morphology	MED/03	3
Neonatology	MED/38	3

Physiology in Paediatrics	MED/38	3
Clinical Psychology	MED/38	3
Nutrition	MED/38	3
Paediatric Diseases 1	MED/38	4
Paediatric Diseases 2	MED/38	4
		<b>29</b>
<b>Choice of:</b>		
<b>Module 2: Advanced Paediatrics</b>		
Specialized Auxoendocrinology and Diabetes or	MED/38	23
<b>Module 2: Advanced Paediatrics</b>		
Medical Genetics, Human Morphology and Metabolic Diseases or	MED/03	23
<b>Module 2: Advanced Paediatrics</b>		
Paediatric Nurse Practitioner or	MED/45	23
<b>Module 2: Advanced Paediatrics</b>		
Paediatric Surgery	MED/38	23
		<b>52</b>
Traineeship		8
Final exam		6
<b>TOTAL</b>		<b>66</b>

The attendance of the training activities - which take place entirely in English - is compulsory for 67% of the total hours of the course.

At the end of the course and before the exams, the Course Coordinator sends to the functional unit "Didattica Integrata con Servizio Sanitario Regionale e con la Scuola di Scienze della Salute Umana" (Regional Health Service and School of Human Health Sciences Joint Didactics) the list of students who have regularly attended the courses.

#### **Article 4** **Mid-term exams**

The achievement of the learning objectives is verified through exams which are marked in a scale out of 30 with possible mention of *cum laude* or with a pass/fail mark in some cases. The results are forwarded to the functional unit "Didattica Integrata con Servizio Sanitario Regionale e con la Scuola di Scienze della Salute Umana" (Regional Health Service and School of Human Health Sciences Joint Didactics) by the Coordinator of the Professional Master Course.

The students also carry out a period of observational training aimed at acquiring a practical knowledge of the child, the main pathologies and issues, methods of growth, measurement techniques and the instruments used to assess it. In addition, they acquire the knowledge and techniques necessary to carry out the fundamental examinations and tests necessary to frame the main pathologies of the child as well as the main therapies. This activity is carried out at one of the host facilities affiliated with the University of Florence, selected from hospitals including:

- Meyer University Hospital (Auxo-Endocrinology and Paediatric Gynaecology);
- University Hospital of Siena;
- University Hospital of Pisa.

Students from countries in Sub-Saharan Africa and from some countries with very low income and health facilities availability (see Article 8.2) can take the period of observational training at the Paediatrics unit of a university facility in their own or a neighbouring country, after verification of the actual availability of the structure to receive them as trainees and draft of a dedicated agreement.

The internship may be replaced by other practical training activities on the basis of a specific agreement with the host facility or agreed with the student if they can prove to be working in the specific area of the Master Course.

The credits associated with the internship are attributed to the student on the confirmation of the Master Coordinator that the internship has been carried out regularly.

In relation to the specific nature of practical and traineeship activities, it may be necessary to obtain the certification of health fitness and the certificate of the basic and/or advanced course on safety in the workplace. Detailed information will be published at [www.unifi.it](http://www.unifi.it), under the Programmes section => Master Courses 2021/2022 => Department of Health Sciences (DSS) in the spaces dedicated to the Master mentioned in this decree.

The students who are behind with the payment of fees and/or any charges, cannot take the examinations nor can they carry out the traineeship.

#### **ARTICLE 5 – Final Exam**

The final exam consists in the presentation of a report on clinical case that is a summary of a specialist problem (depending on the selected specialist module).

In order to be admitted to the final exam, the candidates must be in compliance with the payment of the registration fee and any charges incurred. Moreover, they must access their personal profile, available on the on-line services of the University, and pay the final exam fee, at least 30 days before the final discussion, after filling in the appropriate on-line application.

The mark of the final exam shall be expressed in one hundred and tenths and, where appropriate, with the mention of *cum laude*.

The final mark will take in consideration the average mark obtained in the mid-term exams, which shall be calculated with a weighted arithmetic mean.

The candidates who, after the end of the final test session, have not obtained the qualification may re-apply for the Master course if it is activated with the same access requirements, upon selection and further enrolment, with possible recognition of the activities carried out and of the credits earned by the authorizing Committee.

#### **Article 6 – Governing Bodies**

The Course Coordinator is Prof. Stefano Stagi.

The authorizing Committee shall consist of: Prof. Stefano Stagi, Prof. Paolo Lionetti, Prof. Antonino Morabito, Prof. Sandra Trapani, Prof. Giuseppe Indolfi and Prof. Amelia Morrone, Dr. Daniele Ciofi.

#### **Article 7 – Academic qualification**

The qualification of First Level Master in *Advanced Paediatrics and Child Health. General and specialized paediatric sciences* is issued by the Rector and must be signed by the Coordinator.

Students are granted a certification on request.

#### **Article 8 – How to enrol**

Access to the Master in *Advanced Paediatrics and Child Health. General and specialized paediatric sciences* is achieved through a public selection, as specified below.

##### **8.1.**

##### **Access qualifications**

In order to apply for participation in the selection referred to in the following art. 8.3 one of the following qualifications must be held:

- Degree obtained according to the D.M. n. 270/2004 (or D.M. n. 509/1999 declared equivalent according to D.I. 9 July 2009) in one of the following areas:
  - L-2 Biotechnology;
  - L-13 Biological Sciences;
  - L-24 Psychological sciences and techniques;
  - L/SNT1 Nursing and Obstetric Health professions; L/SNT2 Rehabilitation Health professions, L/SNT3 Technical Health professions or equivalent qualifications under Law n. 1/2002, provided that they are combined with a high school diploma;
- Another degree obtained according to legislation prior to D.M. n. 509/1999 of a strictly similar content, considered appropriate by the authorizing Committee or by a Commission appointed for that purpose by the Committee;
- Degree obtained according to legislation prior to D.M. n. 509/1999 in
  - Medicine and Surgery;
- Master's Degree obtained according to the D.M. n. 270/2004 (or D.M. n. 509/1999 declared equivalent according to D.I. 9 July 2009) in one of the following areas:
  - LM-41 Medicine and Surgery;
  - LM-46 Dentistry and Dental Prosthetics.
- Academic qualification obtained abroad, considered as equivalent, for the sole purpose of accessing the Master Course, by the authorizing Committee or by a Commission appointed for that purpose by the Committee. The board qualification for the practice of the profession is not required, since the traineeship which is integral part of the Master is of an observational nature and does not provide for any direct intervention on patients by the students.

The candidates' knowledge of the English language, at least at B1 level, shall be assessed by the authorizing Committee or by a Commission appointed by the Committee, and may include the production of appropriate certifications.

## **8.2.**

### ***Positions available for each quota***

The **maximum** number of ordinary enrolments is **30 for each available Module 2: candidates can choose 3 different options** (in order of preference) to be indicated

at the moment of the submission of the application so that candidates can activate at least one Module 2.

The course is not activated if the ordinary enrolments are less than **5 for each Module 2 available**. In the event that the number of 5 is not reached for one or more of the modules, each candidate will have the possibility to exercise one of the other 2 options indicated (following the order of preference listed) in order to be able to evaluate the activation of at least 1 module. In the event of non-activation, the registration fee, if paid, shall be refunded with the exception of the stamp duty.

**30 fee-exempt positions are reserved for candidates who are nationals of and reside in one of the countries listed below, where they also carry out their professional activities at the same time.**

Considering that one of the objectives of the Master is to support projects aimed to train Surgeons, Paediatricians, Endocrinologists and Nurses in Paediatrics (and its branches). These include the ongoing project in Auxo-endocrinology and Paediatric Diabetology in countries in Sub-Saharan Africa and some countries with very low income and health facilities availability. Total exemption from the payment of the enrolment fee is provided for students who are citizens and carry out their professional activity in one of the following countries: Mauritania, Senegal, Liberia, Sierra Leone, Togo, Ghana, Benin, Nigeria, Cameroon, Uganda, Rwanda, Burundi, Gabon, Burkina Faso, Ethiopia, Sudan, South Sudan, Zambia, Angola, Guinea, Ivory Coast, Central African Republic, Republic of Congo, Democratic Republic of Congo, Tanzania, Kenya, Chad, Mali, Niger, Mozambique, Madagascar, Botswana, Namibia, Albania and Afghanistan.

As approved by the academic bodies, additional positions are provided free of charge, and they cannot be calculated for the purposes of the number of scholarships referred to in the following Article 9, paragraph 8:

- n. 1 position reserved to the staff of the Meyer University Hospital.

The choice to apply as part of one of the available quotas (ordinary or reserved positions) may be modified only up to the deadline of the application for participation in the selection referred to in the following art. 8.3. Consequently, each candidate is evaluated according to the criteria set out in the following art. 8.4, within the quota selected when the application for admission is lodged and may in no way be moved to one of the other quotas, even where there are available positions.



The admission of the staff of the Meyer University Hospital (AOU Meyer) is subject to the authorization of the Hospital of affiliation in accordance with the provisions of the agreements signed with the University of Florence on 04 August 2020 and 13 October 2020, respectively.

In particular, the staff of the Meyer University Hospital must receive the authorization to attend the course by their facility manager, using the form M/FORM/27 downloadable from the Hospital's intranet. This authorization must be attached to the on-line application for participation in the selection as set out in art. 8.3.

### **8.3.**

#### ***Application to participate to the selection for admission to the Master Course***

Candidates – both from the **European Union or equivalent and non-European Union individuals residing abroad** – must fill in the application for participation in the selection **only and exclusively on-line**, using the procedure at <https://ammissioni.unifi.it/> where they can enter their data and curriculum vitae in pdf format. **The service is active until 1 pm (Italian time) on 7 October 2021.** After this time, the link is deactivated and applicants can no longer fill in the application and participate in the selection.

Submissions received in different ways and times from those mentioned in paragraph 1 above will not be accepted.

At the end of the procedure for completing the submission, the system will ask for the payment of **€ 50.00**, as a contribution for administrative costs related to the selection process. This payment can be made directly on-line by credit card or by means of a custom payment slip generated automatically by the system. The methods of payment in this case are indicated on the payment slip itself.

The candidate shall be considered regularly enrolled in the selection only after the payment has been made by the deadline indicated in paragraph 1.

At the request of the applicant, the said contribution may be reimbursed **only** if at the end of the admission procedures, including any extensions or re-opening of the terms, the number of applications for admission of ordinary candidates is less than the minimum number required for the activation of the course and therefore the selection is not carried out at all.

In the case described above, the form to ask for reimbursement is published on <https://ammissioni.unifi.it/> in the section dedicated to the Master referred to in this decree.

During the on-line application procedure, **both candidates of the European Union or equivalent and the non-EU candidates residing abroad** who hold a non-Italian qualification, must attach a copy of such qualification and a transcript of academic record issued by the University - in a single pdf file not exceeding 4MB - **on penalty of exclusion from the selection**. Such documentation must be either in Italian, English, French or Spanish only. If it is written in a language other than those indicated above, it must be accompanied by an official translation into the Italian language. At the time of enrolment, the foreign academic qualification must be delivered as an original or a certified copy, with official translation into Italian, legalization and “declaration of value” issued by the Italian diplomatic or consular representation in the country in which the qualification was obtained.

Candidates who do not have the “declaration of value” for their academic qualification must apply to the Information Center for Academic Equivalencies Mobility – CIMEA (<https://cimea.diplo-me.eu/firenze/#/auth/login>) for both the certificate of **comparability** and the certificate of **verification** of the authenticity of the qualification. Even when the candidates opt to use the CIMEA service, they must still produce the original qualification, or a certified copy, and share with the University the certificates issued by CIMEA in one of the following ways:

- send to the address: [didatticamaster-bio@unifi.it](mailto:didatticamaster-bio@unifi.it) all qualifications in pdf format after downloading them from the applicant’s “Diplome” wallet, in the section “My Services”
- sharing directly with the University the information contained in the qualifications, by going to the “My Diplome” section and selecting “Share” next to the qualification the applicant wants to share and entering the address [didatticamaster-bio@unifi.it](mailto:didatticamaster-bio@unifi.it).

Each and any possible change of deadline will be communicated via a notice on the page <https://ammissioni.unifi.it/>, in the section corresponding to the Master Course referred to in this decree.

**Please note: No personal communication is sent to the individual candidates.**

#### **8.4.**

##### ***Application to selection for admission to the Master Course***

The selection of candidates for the Master Course enrolment, for each contingent, consists in the evaluation of the on-line applications and curriculum vitae.

### **8.5.**

#### ***Publication of the classification lists***

The classification lists of the successful candidates for each contingent will be published on 18 October 2021 on the webpage <https://ammissioni.unifi.it/> in the section corresponding to the Master Course referred to in this decree.

### **8.6.**

#### ***Enrolment of the successful candidates to the Master Course***

For each contingent, the successful candidates must enrol **only and exclusively on-line**, using the procedure at <https://ammissioni.unifi.it/> available until the service is deactivated, uploading both a passport-size photograph and a valid identity document. **The service is active until 1 pm (Italian time) on 28 October 2021.** After this time, the link is deactivated and applicants can no longer fill in the application and enrol in Professional Master Course.

Submissions received in different ways and times from those mentioned in paragraph 1 above will not be accepted.

At the end of the enrolment procedure, the amount corresponding to the first instalment of the Master Course's fee and the stamp duty to be paid by the application deadline will be displayed. Payment must be made through the PagoPA on-line service or at any of the participating shops by printing the payment slip.

The successful candidates in the classification lists reserved for the free of charge supernumerary positions are in any case required to pay the stamp duty by the deadline of submission of the application.

**After that deadline, those applicants who did not comply with the above shall be considered as renouncing their position.**

If the candidate wishes to apply for the scholarship with full reimbursement of the enrolment fee that is given at the end of the course according to the indications of art. 9, paragraphs 8-11 they can do so **only** during the enrolment procedure. The actual reimbursement is conditional on signing a declaration, according to Art. 46-47 of the D.P.R. n. 445/2000, in which the beneficiary states that they did not hold a research grant during the Master Course's attendance and that they did not receive any other grant, in any form conferred, to participate in this Master Course and obtain the relevant qualification.

At the time of enrolment, **both EU citizens or equivalent and non-European Union citizens residing abroad** who have previously attached a copy of the qualification

obtained abroad in accordance with the procedures laid down in Article 8.3 above, must now produce the original qualification, or certified copy, with official translation into Italian, legalization and “declaration of value” issued by the Italian diplomatic or consular representation in the country in which the qualification was obtained.

Candidates who do not have the “declaration of value” for their academic qualification must apply to the Information Center for Academic Equivalencies Mobility – CIMEA (<https://cimea.diplo-me.eu/firenze/#/auth/login>) for both the certificate of **comparability** and the certificate **of verification** of the authenticity of the qualification. Even when the candidates opt to use the CIMEA service, they must still produce the original qualification, or a certified copy, and share with the University the certificates issued by CIMEA in one of the following ways:

- send to the address: [didatticamaster-bio@unifi.it](mailto:didatticamaster-bio@unifi.it) all qualifications in pdf format after downloading them from one’s “Diplome” wallet, in the section “My Services”
- sharing directly with the University the information contained in the qualifications, by going to the “My Diplome” section and selecting “Share” next to the qualification one wants to share and entering the address [didatticamaster-bio@unifi.it](mailto:didatticamaster-bio@unifi.it).

Such documentation (with the exception of the CIMEA certificates) must be sent within the deadline referred to in paragraph 1 above, by registered mail (national/international postal service or private courier) in order to successfully complete enrolment. The documents must be sent to: Unità Funzionale “Didattica Integrata con Servizio Sanitario Regionale e con la Scuola di Scienze della Salute Umana” c/o N.I.C. (Nuovo Ingresso Careggi) Padiglione 3 Piano 1 L.go Brambilla, 3 – 50134 Florence, Italy.

**Non-EU citizens residing abroad** must check the way in which educational activities (including training) are carried out for the purpose of applying for a residence permit. Once the candidate has ascertained the need for such a document, they must EITHER send by registered mail a copy of the receipt of the residence permit request issued by Poste Italiane as well as a copy of the passport with the specific entry visa for non-tourist reasons OR a copy of a valid residence permit to: Unità Funzionale “Didattica Integrata con Servizio Sanitario Regionale e con la Scuola di Scienze della Salute Umana” c/o N.I.C. (Nuovo Ingresso Careggi) Padiglione 3 Piano I L.go Brambilla, 3 – 50134 Florence, Italy.

### **8.7.**

#### ***Incompatibility***

According to art. 142 of the T.U. n. 1592/1933 one cannot enrol in more than one university course at a time. Therefore, the participants in the Master Course referred to in this Decree cannot be enrolled in another Master Course, a School of Specialization, a Doctorate programme, an undergraduate or graduate degree programme, a training programme for the achievement of the qualification of “socio-pedagogical professional educator”, a specialization course for support teacher, both at the University of Florence or at another University.

### **8.8.**

#### ***Renunciation to the position***

Candidates who wish to give up their position voluntarily **are invited** to give immediate and final written communication to “Didattica integrata con Servizio Sanitario Regionale e con la Scuola di Scienze della Salute Umana” unit, by fax to n. +39055-7946699 or at the e-mail address [didatticamaster-bio@unifi.it](mailto:didatticamaster-bio@unifi.it), attaching a front and back copy of an ID, so that the classification list can be updated and the next person in line can access the programme.

The renunciation of the position does not entitle the applicant to the reimbursement of the contribution for administrative charges concerning to the selection referred to in the previous art. 8.3. paragraph 3.

#### ***Article 9 – Enrolment fee***

The enrolment fee for the course is **€ 1.500**, including the liability insurance policy underwritten by the University.

The above fee must be paid **in two equal instalments**:

- the first instalment **before** the enrolment deadline (as per previous art. 8.6.);
- the second instalment by 1 March 2022.

Failure to pay the first instalment, plus € 16,00 corresponding to the stamp duty due upon enrolment will result in the exclusion from the course.

Failure to pay the stamp duty of **€ 16,00** due upon enrolment of the successful candidates of the non-paying positions will result in the exclusion from the course.

The late payment of the following instalment is subject to the administrative charge of **€ 100,00** as provided for in Section 13.3 of the Manifesto degli Studi (Students Regulations) a.y. 2021 - 2022 Failure to pay the full amount of the enrolment fee and/or any administrative charges which may be due will result in

the student **not** to be admitted to the mid-term exams, the final exam and the traineeship.

**After the enrolment is completed with the payment of the stamp duty and the enrolment fee if due, a possible renunciation does not entitle to the reimbursement of what has already been paid and is subject to the administrative charge of € 100,00 provided for in paragraph 10.2 of the Manifesto degli Studi (Students Regulations) a.y. 2021/2022.**

The following categories of individuals are exempt from the payment of the enrolment fee:

- Persons with a disability, with recognition of handicap according to art. 3, paragraph 1, of Law n. 104 of 5 February 1992;
- Persons with a disability equal to or greater than 66%;
- Children of disability pension holders pursuant to art. 30 of the Law n. 118 of 30 March 1971.

The request for exemption must be made on the application for admission within the prescribed period and it is no longer possible to modify it after the application deadline has expired. Detailed information regarding the type of exemption must then be provided at the enrolment stage. Stamp duty is in any case due. Applicants with a fee exemption do not contribute to the minimum number required for the activation of the Master Course.

On the basis of the classification list at the end of the academic year and relating to the previous year of enrolment, in accordance with the criteria set out in the following paragraph, scholarships are awarded retroactively, and they are equal to the registration fee and are subject to taxation, payable by the beneficiary, in accordance with the rules in force. These scholarships are awarded to 10% of paying students who have specifically applied for it at the time of enrolment and have an ISEE 2022 value for the benefits granted for the right to university education of up to EUR 13,000, which is the threshold of the lowest income bracket established in paragraph 13.1.1 of the Manifesto degli Studi 2021/2022 for full-time enrolment to the courses of Bachelor's degree, combined-cycle Bachelor-Master's degree, Master's degree and to the specialized schools of the Area of Archaeological Heritage, Architectural and Landscape Heritage, Historical-Artistic Heritage, Legal professions, Healthcare with non-medical access (available on [www.unifi.it](http://www.unifi.it) following the path students => Manifesto degli Studi).

To this end, the student must have signed the Dichiarazione Sostitutiva Unica (DSU) with a C.A.F./I.N.P.S. to obtain the declaration of equivalent income (ISEE) year 2022 of the type **valid to obtain the benefits for the right to university study and referred to their own tax identification number and tax return**. Different types of ISEE other than the one specified will not be admitted. **The ISEE declarations with omissions or inconsistencies are always subject to the audit of the University. The audit of the statements submitted by the students is carried out both on an individual and randomized basis. According to art. 76 of the D.P.R. n. 445/2000, in the face of false statements, in addition to the loss of the benefits granted, the University will report the fact to the competent judicial authority to verify the existence of possible offenses.**

Detailed information will be published at [www.unifi.it](http://www.unifi.it), under the Programmes section => Master Courses 2021/2022 => Department of Health Sciences (DSS) in the spaces dedicated to the Master mentioned in this decree.

Where the number of eligible persons is greater than the number of available grants, reference is made to the mark awarded in the Master Course's final examination; in case of further parity, younger candidates will have precedence.

**Article 10 –  
Person in charge of the handling of personal data**

The person in charge of the procedure, according to Law n. 241/1990, is Simonetta Pulitini, manager of the “Didattica Integrata con Servizio Sanitario Regionale e con la Scuola di Scienze della Salute Umana” c/o N.I.C. (Nuovo Ingresso Careggi) Padiglione 3 Piano I L.go Brambilla, 3 – 50134 Florence, Italy.

According to Legislative Decree no. n. 196 of 30 June 2003, and of the EU Regulation 2016/679, the University undertakes to respect the confidential nature of the information provided by the candidates. All the data supplied are processed only for the purposes connected and instrumental to the selection and possible management of the relationship with the University, in compliance with the provisions in force.

**Article 11 – Extensions**

Any changes to the starting date of the classes and to the deadlines indicated in the previous articles are made by Decree of the Director of the Learning Service Area and published on the web site at [www.unifi.it](http://www.unifi.it), > Programmes > Master Courses 2021/2022 => Department of Health Sciences (DSS) in the section dedicated to the Master Course mentioned in this decree.

***ARTICLE 12 – Final Provisions***

To the extent not covered by this notice, reference is made to the applicable law as it is compatible.